

COMM 1700**Professional Practices for IT I****Course Weight:** 30.00**Course Description**

This course exposes learners to tools and process that support professional continuous improvement. Focused on communication, collaboration and career development, you will begin to develop the 21st century skills essential for success in the information technology industries. This course will build the foundations for professional habits and methodologies that help graduates remain current and relevant in an ever evolving profession.

Rationale

Interpersonal skills, communication skills and critical thinking skills have been identified by industry as crucial to the success of both the employer and employee. In addition, developing the habit for continuous professional improvement will increase employment opportunities and build a professional portfolio.

Prerequisite(s):

None

Corequisite(s):

None

Learning Outcomes

Learners are required to successfully complete each course outcome. In keeping with NSCC's approach to portfolio learning, learners will have demonstrated the ability to:

1. Identify tools and techniques to support continuous professional improvement.
2. Investigate the Information Technology Industries in relation to professional expectations , service models and personal suitability.
3. Communicate information using established professional processes and templates as required by the IT industry.

Grading

The pass for this course is 60%.

Required Supplies

See instructor for details.

Other Course Notes

It is the responsibility of the student to review and understand all Nova Scotia Community College policies, most specifically the Student Code of Conduct, Academic Integrity, Student Appeals, Use of Copyright Materials, and Academic Accommodation policies.

Policies directly applicable to students are referenced in the student handbook. The policies and procedures can be found on the College website: http://nsc.ca/current_students

If you have questions about policies and/or procedures, you are encouraged to ask Faculty, your Academic Chair or Staff at Student Services.

Workplan

A workplan for this course is attached and will be reviewed by your faculty member (s) within the first week of class study.